

## **Brief Information Notice for customers and suppliers pursuant to Article 13 of EU Regulation 2016/679**

This document has been prepared in accordance with Article 13 of the EU Regulation 2016/679 (hereinafter “Regulation”) to enable you to understand our privacy policy in relation to the processing of your personal data. Personal data includes but is not limited to, name, surname, mobile phone number, e-mail address and in general, the contact details of your company’s contact persons. Your personal data is collected when your company enters into a contract with Friul Intagli Industries S.p.A. (hereinafter “**Friul Intagli**”) based in Villanova di Prata (33080 - PN), Via Oderzo n. 68. The rules of the Regulation prescribe that the processing carried out by Friul Intagli will be based on the principles of lawfulness, fairness, transparency, purpose and storage limitation, data minimization, accuracy, integrity and confidentiality.

The Data Controller is Friul Intagli as defined above. For any information relating to the processing of personal data by Friul Intagli, including the list of data processors we use, you may write to the following e-mail address: [privacy@friulintagli.com](mailto:privacy@friulintagli.com).

Friul Intagli, as the Data Controller, informs you of the following.

The processing that Friul Intagli intends to carry out has the following purposes:

1. Management purposes for the execution of the existing contract between your company and Friul Intagli (“Performance of a contract”).
2. The fulfillment of any legal, accounting and tax obligations (“Compliance”).
3. The prevention or detection of any abuse against Friul Intagli or any fraudulent activity and thus enabling Friul Intagli to protect itself in court (“Abuse/Fraud”).

The legal basis for the processing of your personal data for the purposes referred to in point 1. (Performance of a contract) is in accordance with Article 6(1)(b) of the Regulation. This is because the processing is necessary for the performance of the contract between your company and Friul Intagli. The provision of your personal data for these purposes is optional, however, failure to provide it would make it impossible to execute the contract.

The purpose referred to in point 2. (Compliance) represents legitimate processing of your personal data in accordance with Article 6(1)(c) of the Regulation. Once you have provided your personal data, the processing is indeed necessary to fulfill a legal obligation to which Friul Intagli is subject.

The legal basis for the processing of your personal data for the purposes referred to in point 3 (Abuse/Fraud) is the legitimate interest of the Data Controller as per Article 6(1)(f) of Regulation. Information collected for this purpose will be used solely to prevent and/or detect any fraudulent activity or abuse and therefore allows Friul Intagli to protect itself in court.

Your personal data may be shared, for the above purposes, with the following “Recipients”:

1. Parties that typically act as data processors, i.e., persons, companies or professional firms that provide assistance and advice to Friul Intagli in accounting, administrative, legal, tax, financial and debt collection matters;
2. Subjects, entities or authorities to whom it is obligatory to communicate your personal data by virtue of legal provisions or orders of the authorities;
3. Persons authorized by Friul Intagli to process your personal data as may be necessary to carry out activities strictly related to the execution of the contract, who have committed themselves to confidentiality or have an appropriate legal obligation of confidentiality (e.g., employees and/or external collaborators of Friul Intagli).

### **FRIUL INTAGLI INDUSTRIES S.p.A.**

Your personal data will be processed in both automated and manual form.

Some of your personal data is shared with Recipients who may be outside the European Economic Area. The Data Controller ensures that transfers and processing take place in compliance with applicable law. Transfers are made through appropriate safeguards such as, adequacy decisions, Standard Contractual Clauses approved by the European Commission or other legal instruments. For more information, contact the Controller by writing to [privacy@friulintagli.com](mailto:privacy@friulintagli.com).

Personal data processed for the purposes mentioned in point 1. will be kept for the time strictly necessary to achieve its purposes. Since the processing is carried out for the execution of the contract, Friul Intagli will process your personal data for the time allowed by Italian legislation to protect its interests (Art. 2946 and the following of the Italian Civil Code).

Personal data processed for the purposes referred to in point 2. will be kept until the time provided for by the specific obligation or applicable law.

Personal data processed for the purposes referred to in point 3 will be retained by Friul Intagli for as long as is strictly necessary for the purpose and thus until Friul Intagli is required to retain it to protect itself in court, or to communicate the said information to the competent Authorities.

More information regarding the data retention period can be requested in writing to Friul Intagli to the following address: Villanova di Prata (33080 - PN), Via Oderzo n. 68 or to: [privacy@friulintagli.com](mailto:privacy@friulintagli.com).

Pursuant to Articles 15 and the following of the Regulation, you have the right to request from Friul Intagli, at any time, to access, rectify or erase your personal data or to object to its processing. You also have the right to request the restriction of processing in the instances provided for in Article 18 of the Regulation, as well as to obtain a copy of it in a structured, commonly used and machine-readable format as provided for in Article 20 of the Regulation.

Requests should be addressed in writing to the following e-mail address: [privacy@friulintagli.com](mailto:privacy@friulintagli.com) or to Friul Intagli's physical address: Via Oderzo n. 68, in Villanova di Prata (33080 - PN).

You have the right to lodge a complaint with the competent Supervisory Authority (Garante per la Protezione dei Dati Personali), in accordance with Article 77 of the Regulation, if you believe that the processing of your personal data is contrary to the legislation in force.

The Data Controller reserves the right to change or simply update this policy, in part or in full, including due to changes in applicable regulations. The Data Controller will inform you of such changes as soon as they are introduced. They will be binding as soon as they are made known to you. Friul Intagli therefore invites you to pay attention to all communications that will be made to the Policy, so that you are always up to date on the data processed and how Friul Intagli uses it.

This policy, as updated, is effective as of October 03<sup>rd</sup> 2022.